



## Health & Safety Policy

### STATEMENT OF INTENT

We consider that the delivery of a quality service to our clients/subcontractors is intrinsically linked to the ability to provide a safe and healthy work environment for all members of our staff and those affected by our activities.

In striving to be an exemplar Mechanical Services Contractor we recognize and accept our responsibilities for the safety, health and welfare of all our employees. We believe that workplace injuries and ill-health are preventable and as a consequence are totally committed to ensuring the safety, health and welfare of all our employees and those affected by our activities.

#### **Continual Improvement**

Occupational safety and health is integrated into the day-to-day management arrangements. The occupational safety and health policy will be reviewed periodically to ensure it remains relevant and appropriate to the operations of Lynskey Engineering. The Statement will be kept up to date if and when the business changes in nature and size. To ensure this and the way it is operated, it will be reviewed on a yearly basis or following any changes that may occur in our business and operations.

#### **Compliance with Legislation**

The policy of Lynskey Engineering Limited is to comply with the Safety Health and Welfare at Work Act 2005, the Safety Health and Welfare at Work (General Application) Regulations 2007 to 2016, the Safety Health and Welfare at Work (Construction) Regulations 2013, and other legislation as is relevant to our Company and its operations. We shall actively seek to ensure that we comply with all safety legislation and any other statutory requirements.

#### **Responsibilities**

The overall responsibility for safety, health and welfare lies with the Managing Director, responsibility for the day-to-day management of health and safety is delegated to the Director of Safety.

Each Director and Contracts Manager shall be responsible for the day-to-day management of health and safety within their departments.

#### **Training and Resources**

We maintain a continual training programme to ensure our employees understand occupational health and safety issues, as well as their own health and safety responsibilities, and are competent for the tasks they have to undertake. We also ascertain and allocate the necessary resources, whether human, financial or other for the implementation of this health and safety management system policy.

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#### Measuring Performance

Safety performance shall be measured against the indicators listed below:

- A current Company Safety Statement shall be in place and every project shall have a current Site Specific Safety Statement
- The Health and Safety Unit shall prepare an Annual Safety Report
- A Site Safety Inspection shall be carried out and recorded by Project Foreman/Contracts Manager on a weekly basis
- The Health and Safety Unit shall carry out site safety inspections relevant to the size and complexity of the projects but not less than bi-weekly
- Accidents shall be reported to the Health and Safety Unit as soon as reasonably practicable
- The number of Reportable Accidents shall be reduced by 15% per annum
- Emergency Evacuation/Fire drills shall be carried out twice yearly in all offices

#### Communication

Open and regular communications are an important part of any management system and to promote a positive safety culture within the organisation. The minutes of safety committee meetings shall be made available to the employees.

#### Safety Committees

Safety Committees shall meet as detailed below:

- Health and Safety Management Committee shall meet half yearly
- Employees representatives are included on safety committee

#### Accident Prevention

The prevention of accidents must be a key element in any health and safety management system. Prevention relies on procedures for ongoing and detailed hazard identification, risk assessment and implementation of practical controls. All levels of management must ensure that careful risk based planning is the norm. All accidents must be investigated to establish the cause and to identify corrective measures.

#### Staff co-operation

All members of staff are to work safely and co-operate with Management in implementing this health and safety management system.

#### Availability

The health and safety management system is available to employees.

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